[Company Name]

[Company Address]

[City, State, ZIP Code]

**Subject: Response to Partnership Proposal**

Dear [Partner’s Name],

Thank you for your recent proposal to establish a partnership between [PARTNER’S COMPANY NAME] and [COMPANY NAME]. We truly appreciate the time and effort you have invested in presenting this opportunity.

After careful consideration, we have decided not to proceed with the proposed partnership at this time. This decision was not made lightly, as we recognize the potential value of collaborating with your organization. However, due to [*reason, e.g., “current strategic priorities,” “resource constraints,” or “alignment with our long-term goals”*], we believe it is not the right fit for us at this stage.

We respect the innovative approach and vision outlined in your proposal and hope this decision does not deter future opportunities for collaboration. Please do not hesitate to reach out if there are other initiatives in the future that may better align with our focus and capabilities.

Thank you again for considering [COMPANY NAME] as a potential partner. We wish you and your team continued success in your endeavors.

Yours sincerely,

……………………………………………………….

[NAME]

[TITLE]

[COMPANY NAME]