[COMPANY NAME]

[ADDRESS]

[CITY, STATE, ZIP CODE]

[DATE]

[OPPOSING PARTY’S NAME]

[ADDRESS]

[CITY, STATE, ZIP CODE]

**Subject: Response to Allegations of Intellectual Property Infringement**

Dear [RECIPIENT’S NAME],

We are in receipt of your letter dated [DATE], alleging that [ORGANIZATION] has infringed upon [*specific IP rights, e.g., patent, trademark, copyright*] owned by [RECIPIENT’S ORGANIZATION]. While we take all matters related to intellectual property seriously, we categorically deny these allegations and believe they are without merit.

**Basis for Dispute**

1. **Non-Infringement**: The product/service in question does not incorporate or make use of any intellectual property owned or claimed by your organization.
2. **Ownership Rights**: [*If applicable*] Your claim lacks sufficient evidence to establish ownership or enforceable rights over the alleged intellectual property.
3. **Prior Art or Independent Development**: [*If applicable*] The development of our product/service predates your alleged rights or was independently created without reference to or reliance on your intellectual property.

**Request for Specifics**

To further clarify this matter, we kindly request that you provide:

* Detailed documentation supporting your claims, including registration certificates, evidence of ownership, or proof of use in commerce.
* A clear explanation of how you believe [ORGANIZATION’S] product/service infringes upon the intellectual property in question.
* Any relevant claim charts or comparative analysis demonstrating alleged similarities.

**Good Faith Efforts**

We remain committed to resolving this matter amicably and are willing to engage in discussions to address your concerns. However, we respectfully request that you refrain from further unwarranted claims or public statements that may harm our reputation.

Please direct any questions or further correspondence to [NAME], [TITLE], at [EMAIL ADDRESS/PHONE NUMBER].

We trust this matter can be resolved promptly and in a manner that respects the legitimate rights of all parties.

Yours sincerely,

……………………………………………………….

[NAME]

[TITLE/POSITION]

[COMPANY NAME/CONTACT INFORMATION]