[On Company Letterhead of PARTY 1]

[PARTY 2]

[Address Line 1]

[Date]

**Request for Third-Party Expert Determination**

Dear [ADDRESSEE],

Reference is made to the [NAME OF AGREEMENT], dated [DATE], between [LEGAL NAME OF YOUR PARTY] (“**we**” or “**our**”) and [LEGAL NAME OF OTHER PARTY] (“**you**” or “**your**”) (the “**Agreement**”).

In accordance with Section [NUMBER] of the Agreement, which provides for dispute resolution through third-party expert determination, we hereby formally request the appointment of an expert to resolve the dispute arising from [*DESCRIPTION OF DISPUTE, e.g., differing interpretations of contractual obligations, technical assessments, etc.*].

To expedite the process, we propose the following steps:

1. **Selection of Expert**: We recommend appointing [NAME OF EXPERT, IF ANY] as the third-party expert, given their expertise in [FIELD/INDUSTRY]. Alternatively, we are open to mutually agreeing on an independent expert.
2. **Scope of Determination**: The expert’s scope will include [*DESCRIPTION OF ISSUES FOR DETERMINATION, e.g., assessment of compliance, calculation of financial amounts, interpretation of specific term*s].
3. **Timeline**: We propose initiating the determination process by [DATE] and aim for completion within [TIMEFRAME].

Please confirm your agreement to this request or provide your response, including any alternative suggestions, by [DATE].

Please direct any questions or responses to [NAME], [TITLE], at [EMAIL ADDRESS/PHONE NUMBER]. We believe expert determination is the most efficient and constructive path forward to resolve this matter.

This request is issued without prejudice to any of our rights, remedies, or defenses, all of which are expressly reserved.

Yours faithfully,

……………………………………………………….

**Name:** [NAME]

**Title:** [TITLE]