YOUR
LOGO

**COMPANY NAME**

LANDSCAPE-MAINTENANCE RETAINER PROPOSAL

Prepared by:

**[Client Name]**

**[Contact information]**

**[Date]**

# Introduction

Thank you for considering [Your Company Name] for your landscape maintenance needs. We provide professional and reliable maintenance services to keep your outdoor spaces looking pristine and welcoming year-round.

This proposal outlines our approach to managing the landscape maintenance retainer for [Client Name].

# Project Objectives

The primary goals are:

- Maintain aesthetically pleasing and healthy landscapes
- Ensure regular upkeep of lawns, gardens, and common areas
- Provide proactive care to prevent issues and enhance property value
- Support sustainable and eco-friendly landscaping practices

# Proposed Services

Our landscape maintenance services include:

- Lawn mowing, edging, and fertilization
- Pruning and trimming of shrubs and trees
- Seasonal planting and flowerbed maintenance
- Weed and pest control
- Irrigation system checks and adjustments
- Leaf removal and debris cleanup
- Hardscape cleaning and maintenance

# Scope of Work

Scope includes:

- Initial property inspection and maintenance plan development
- Regular maintenance visits as per retainer schedule
- Seasonal enhancements and adjustments
- Ongoing communication and performance reviews
- Emergency cleanup and storm damage response

# Timeline

Proposed contract timeline:

|  |  |  |
| --- | --- | --- |
| Phase | Description | Estimated Date |
| Initial Assessment | Inspect property and develop maintenance plan | [Start Date] |
| Ongoing Maintenance | Conduct regular maintenance visits | [Ongoing] |
| Seasonal Enhancements | Perform seasonal plantings and adjustments | [Seasonal] |
| Performance Reviews | Conduct periodic reviews and client check-ins | [Quarterly] |

# Pricing

Estimated cost breakdown for landscape maintenance retainer services:

|  |  |  |
| --- | --- | --- |
| Service | Description | Monthly Cost |
| Routine Maintenance | Lawn care, pruning, weeding, debris removal | [Amount] |
| Irrigation Maintenance | System checks and adjustments | [Amount] |
| Seasonal Enhancements | Plantings and landscape adjustments | [Amount] |
| Emergency Cleanup | Storm damage response and cleanups | [Amount] |
| Total Monthly Fee |  | [Total] |

# About Us

[Your Company Name] is a trusted provider of commercial and residential landscaping services.

- Experience: [X] years in landscape maintenance and design
- Expertise: Groundskeeping, horticulture, irrigation systems, seasonal care
- Mission: To maintain beautiful, healthy landscapes that enhance property value and appeal

# Case Studies / Testimonials

Case Study: [Client Example]

- Project: Year-round landscape maintenance for a business park
- Outcome: Improved property aesthetics, tenant satisfaction, and reduced maintenance issues

Testimonial:
“[Your Company Name] has been an excellent partner in keeping our property looking its best all year.” — [Client Contact]

# Terms and Conditions

Payment Terms: Monthly retainer fee, billed in advance.
Service Scope: Includes regular maintenance, seasonal care, and emergency services.
Client Responsibilities: Provide site access and water sources.
Adjustments: Scope changes require mutual agreement and may affect cost and schedule.

# Acceptance

To approve this landscape maintenance retainer proposal and initiate services, please sign below.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Name: [Client Name]
Title: [Title]
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_