YOUR  
LOGO

**COMPANY NAME**

FACULTY DIVERSITY-TRAINING PROPOSAL

Prepared by:

**[Client Name]**

**[Contact information]**

**[Date]**

# Introduction

Thank you for considering [Your Company Name] to deliver faculty diversity training. We specialize in creating inclusive learning environments by equipping educators with the skills and knowledge to support diversity, equity, and inclusion (DEI).  
  
This proposal outlines our approach to implementing a comprehensive faculty diversity-training program for [Client Name].

# Project Objectives

The primary goals are:  
  
- Enhance faculty understanding of diversity, equity, and inclusion principles  
- Develop skills for fostering inclusive classroom environments  
- Address unconscious bias and cultural competency  
- Support institutional DEI initiatives and compliance

# Proposed Services

Our faculty diversity-training services include:  
  
- Needs assessment and curriculum development  
- Delivery of interactive workshops and seminars  
- Development of self-paced e-learning modules  
- Facilitation of discussion forums and peer learning sessions  
- Assessment of training impact and follow-up support

# Scope of Work

Scope includes:  
  
- Initial consultation to define training objectives and key focus areas  
- Customization of training content for faculty needs  
- Scheduling and facilitation of training sessions  
- Provision of training materials and resources  
- Post-training evaluation and feedback reporting

# Timeline

Proposed project timeline:

|  |  |  |
| --- | --- | --- |
| Phase | Description | Estimated Date |
| Needs Assessment & Planning | Evaluate faculty needs and define training objectives | [Start Date] |
| Content Development | Design training modules and materials | [Date] |
| Training Delivery | Conduct workshops and e-learning sessions | [Date] |
| Evaluation & Reporting | Assess training effectiveness and provide feedback | [Completion Date] |

# Pricing

Estimated cost breakdown for faculty diversity-training services:

|  |  |  |
| --- | --- | --- |
| Service | Description | Cost |
| Needs Assessment & Curriculum Design | Analyze faculty needs and develop training plan | [Amount] |
| Workshop & Seminar Delivery | Conduct interactive diversity training sessions | [Amount] |
| E-Learning Modules | Provide self-paced online learning resources | [Amount] |
| Evaluation & Support | Monitor impact and offer follow-up support | [Amount] |
| Total Estimated Fee |  | [Total] |

# About Us

[Your Company Name] is a leading provider of diversity, equity, and inclusion training solutions.  
  
- Experience: [X] years in DEI training and education sector consulting  
- Expertise: Unconscious bias training, inclusive teaching practices, cultural competency  
- Mission: To promote inclusive and equitable learning environments through effective training and education

# Case Studies / Testimonials

Case Study: [Client Example]  
  
- Project: Faculty diversity training for a university department  
- Outcome: Improved faculty awareness and adoption of inclusive teaching strategies  
  
Testimonial:  
“[Your Company Name] delivered impactful diversity training that significantly enhanced our faculty’s ability to create inclusive classroom experiences.” — [Client Contact]

# Terms and Conditions

Payment Terms: [X]% deposit, milestone payments.  
Service Scope: Includes assessment, training delivery, materials, and reporting.  
Client Responsibilities: Provide access to participants and support logistics.  
Adjustments: Scope changes require mutual agreement and may affect cost and timeline.

# Acceptance

To approve this faculty diversity-training proposal and initiate services, please sign below.  
  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Name: [Client Name]  
Title: [Title]  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_