YOUR  
LOGO

**COMPANY NAME**

FINANCIAL-STATEMENT AUDIT PROPOSALP

Prepared by:

**[Client Name]**

**[Contact information]**

**[Date]**

# Introduction

Thank you for considering [Your Company Name] to support your organization with financial statement audit proposal. We deliver efficient, scalable, and secure solutions tailored to our clients’ needs.  
  
This proposal outlines our approach to delivering financial statement audit proposal for [Client Name].

# Project Objectives

- Provide an objective and independent financial audit  
- Ensure compliance with accounting standards  
- Enhance stakeholder confidence

# Proposed Services

- Risk assessment and audit planning  
- Testing of controls and substantive procedures  
- Final audit opinion and management letter  
- Coordination with audit committee

# Scope of Work

- Engagement kickoff and documentation review  
- Interim and year-end fieldwork  
- Final reporting and post-audit briefing

# Timeline

Proposed project timeline:

|  |  |  |
| --- | --- | --- |
| Phase | Description | Estimated Date |
| Planning | Engagement setup and planning | [Start Date] |
| Fieldwork | Perform audit testing | [Date] |
| Reporting | Issue audit opinion and management letter | [Completion Date] |

# Pricing

Estimated cost breakdown:

|  |  |  |
| --- | --- | --- |
| Service | Description | Cost |
| Planning & Risk Review | Document review and risk analysis | [Amount] |
| Audit Execution | Fieldwork and testing | [Amount] |
| Reporting | Prepare audit report and management letter | [Amount] |
| Total Estimated Fee |  | [Total] |

# About Us

[Your Company Name] is a licensed CPA firm with experience in audits for mid-market organizations.

# Case Studies / Testimonials

Delivered timely audits for over 120 clients with 100% regulatory compliance.

# Terms and Conditions

Terms: 40% on engagement, 60% on report delivery. Subject to standard audit independence rules.

# Acceptance

To approve this proposal and initiate services, please sign below.  
  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Name: [Client Name]  
Title: [Title]  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_