YOUR  
LOGO

**COMPANY NAME**

VIDEO SUBTITLING AND DUBBING PROPOSAL

Prepared by:

**[Client Name]**

**[Contact information]**

**[Date]**

# Introduction

Thank you for considering [Your Company Name] to provide video subtitling and dubbing services. We specialize in enhancing video accessibility and reach through professional subtitling and high-quality dubbing across multiple languages.  
  
This proposal outlines our approach to delivering comprehensive video localization services for [Client Name].

# Project Objectives

The primary goals are:  
  
- Increase video accessibility for global audiences  
- Ensure accurate translation and cultural relevance in subtitles and dubbing  
- Maintain audio-visual synchronization and professional quality  
- Enhance viewer engagement and comprehension

# Proposed Services

Our video subtitling and dubbing services include:  
  
- Professional transcription and translation of video content  
- Subtitle creation and synchronization  
- Voice-over casting and dubbing in target languages  
- Audio mixing and synchronization with original video  
- Quality assurance and linguistic review  
- Delivery of localized video files in requested formats

# Scope of Work

Scope includes:  
  
- Initial consultation to define target languages and project specifications  
- Transcription and translation of video scripts  
- Subtitle production and quality control  
- Dubbing with professional voice artists  
- Final audio and video integration  
- Delivery of finalized subtitled and dubbed videos

# Timeline

Proposed project timeline:

|  |  |  |
| --- | --- | --- |
| Phase | Description | Estimated Date |
| Planning & Script Preparation | Define project scope and prepare scripts | [Start Date] |
| Subtitling Production | Create and synchronize subtitles | [Date] |
| Dubbing & Voice-Over | Record and integrate dubbed audio | [Date] |
| Quality Assurance & Delivery | Ensure quality and deliver final videos | [Completion Date] |

# Pricing

Estimated cost breakdown for video subtitling and dubbing services:

|  |  |  |
| --- | --- | --- |
| Service | Description | Cost |
| Transcription & Translation | Prepare accurate scripts for subtitling and dubbing | [Amount] |
| Subtitling Production | Create and synchronize subtitles | [Amount] |
| Voice-Over & Dubbing | Record voice-overs with professional artists | [Amount] |
| Audio-Video Synchronization | Integrate dubbed audio with video | [Amount] |
| Quality Assurance & Final Delivery | Review and deliver localized video files | [Amount] |
| Total Estimated Fee |  | [Total] |

# About Us

[Your Company Name] is a trusted provider of multimedia localization services, helping brands effectively communicate with global audiences through accurate subtitling and dubbing.  
  
- Experience: [X] years in video localization and language services  
- Expertise: Subtitling, dubbing, voice-over production, multimedia localization  
- Mission: To deliver high-quality localized video content that resonates with target audiences

# Case Studies / Testimonials

Case Study: [Client Example]  
  
- Project: Subtitling and dubbing of training videos for a multinational corporation  
- Outcome: Improved employee engagement and compliance across multiple regions  
  
Testimonial:  
“[Your Company Name] provided exceptional subtitling and dubbing services, ensuring our videos were accessible and culturally relevant.” — [Client Contact]

# Terms and Conditions

Payment Terms: [X]% deposit, milestone payments.  
Service Scope: Includes transcription, translation, subtitling, dubbing, and delivery.  
Client Responsibilities: Provide source video files and brand-specific guidelines.  
Adjustments: Scope changes require mutual agreement and may affect cost and timeline.

# Acceptance

To approve this video subtitling and dubbing proposal and initiate services, please sign below.  
  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Name: [Client Name]  
Title: [Title]  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_